

Park Facility Permit Guide

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| Pavilion Rental Availability: | Memorial Day Weekend through Labor Day Weekend (Pinewoods large shelter available through September) |
| Cost: | \$50 for pavilion without a kitchen \$60 for pavilion with a kitchen *Fee is non-refundable |
| Rentable Pavilions: | Mayors Park (#1,#2,#3); Pinewoods Park (#1,#2), Raymond Klimek Veteran's Park (#1, #2), Gratwick- Riverside Park (#1). |
| Other Rentables: | Botanical Gardens Gazebo (Wedding Ceremony, Pictures) Band Shell @ Raymond Klimek Veteran's Park (Concerts, graduations, ceremonies, etc) |

Park permits can be obtained in the Recreation Office at the Norman Keller building at 500 Wheatfield Street. Permits must be obtained in person (residents only) and will be available for rental beginning the first Saturday in February. We use a lottery system for the first day of permits only beginning at 9:00am. After this day, permits will be available for pavilion reservation in the Recreation Office from 8:30 am - 4:30 pm. Permits can be purchased using cash, check or credit.

RULES FOR RENTERS:

1. Any alteration to permit invalidates the permit.
2. Permit holder must bring permit with him/her to the park at the starting time and display it for public viewing on the day of the reservation.
3. Permit holder must be on site at the set up time indicated on the application for reservation. If the party is late, the permit is canceled.
4. If the picnic ends early, someone for the party must wait until the attendant arrives to secure the shelter. Any change to shelter reservation can be made up to one week before the event. Please call 695-8520.
5. The party will be responsible for leaving the shelter and area in its original state.
 - a. All garbage must be cleaned and placed in proper receptacle.
 - b. Tables, benches, etc must be back in original location
 - c. All contents stored in fridge/freezer must be removed.
 - d. Any damages or excessive cleanup incurred to shelter and area will be billed to permit holder.
6. Vehicles parking in restricted areas will be ticketed by the Police Department.
7. Any use of a bounce house/inflatable must be authorized by our department and a copy of the certificate of insurance must be provided prior to the event date.
8. Any event that requires the use of multiple shelters or facilities, has an estimated party size that exceeds the capacity of a shelter, requires purchase of tickets, or includes sales of products with intent to generate revenue is considered a special event and must fill out the PARK/FACILITY EVENT APPLICATION (and is subject to a \$300 fee).
9. Garbage cans are available at each pavilion location. Request for additional garbage totes can be requested for on the application form.
10. Use of staples or nails on park shelters or tables is prohibited.
11. Bands and sound systems must be in compliance with the City's sound ordinance and must not disrupt other neighboring shelters or parties.

PARK DESCRIPTIONS

PINE WOODS PARK – Pinewoods Park is located at 1 Pinewoods Drive. Both pavilions are located in the center of the park with access roads from Schenck St and Pinewoods Dr. The park includes playground area, permanent lavatories, basketball court, walking path, and disc golf course. Both pavilions have full service kitchens with electricity, water, stove and refrigerator.

Pavilion 1 – Capacity 100

Pavilion 2 – Capacity 50 * Handicap Accessible Lavatories in shelter

MAYOR'S PARK – Mayor's Park is located at the intersection of Dimateo Drive and Sweeney St. Its location along the canal offers beautiful water scenery while also providing permanent lavatories, playground, electricity and water.

Shelter 1 – Capacity 50

Shelter 2 – Capacity 50

Shelter 3 – Capacity 80 Handicap Accessible; full service kitchen – water, stove and refrigerator

RAYMOND KLIMEK VETERAN'S PARK – Located at 700 River Rd, this location offers a peaceful and scenic atmosphere along Niagara River. The park includes a playground area, permanent lavatories, fishing pier, walking path, band shell, veteran monuments, and electricity.

Shelter 1 – Capacity 80 (near water)

Shelter 2 – Capacity 120 * Handicap Accessible

Band Shell- Electric and Lights available upon request (\$50 fee for use of band shell)

GRATWICK-RIVERSIDE PARK – Located at 980 River Rd, this location provides an openness that is prime for a host of activities. The park includes a playground, portable lavatories, handicap fishing pier, soccer fields, walking path, and boat launch with permit

Shelter 1 – Capacity 120 *Handicap Accessible. Electric but NO WATER.

BOTANICAL GARDENS- Located at 1825 Sweeney St, this location provides a beautiful and peaceful escape. Lined with walkways, gardens, a decorative bridge, and a gazebo, this area is perfect for a wedding ceremony and/or pictures. Area also includes boat and kayak launches. (\$20/hr for residents; \$40/hr for non-residents)- No cost for rehearsal date/walk through.

For pictures of our facilities head to www.ntparksrec.com

Application for pavilion rental available in the main office

NT Department of Youth, Recreation & Parks

500 Wheatfield St

North Tonawanda NY 14120

Phone:(716) 695-8520 Fax: (716) 695-8533

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